

Ipswich City Bulls Football Club Calves Registration

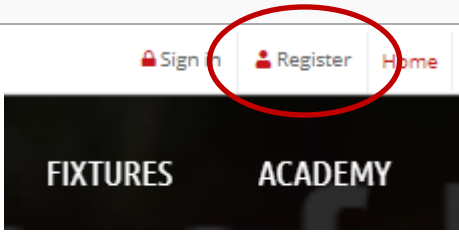
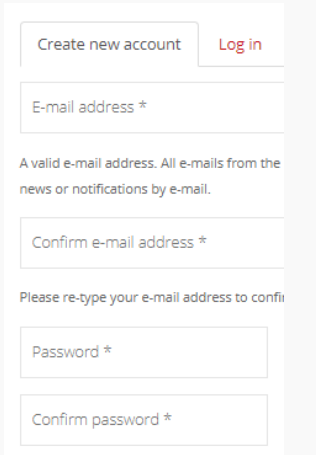
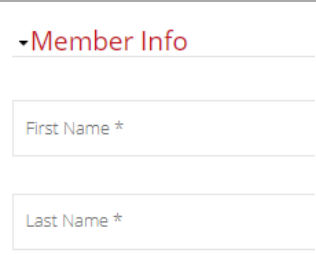



Purpose

The purpose of the How to Guide is to register for Calves (U3-U5) and Calves (U6-U7).

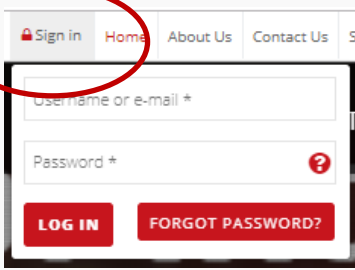


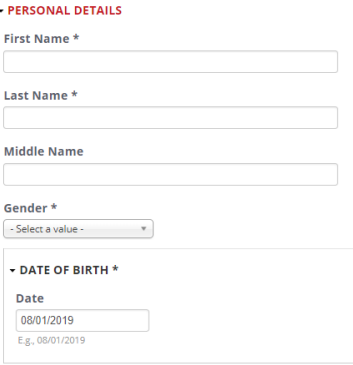
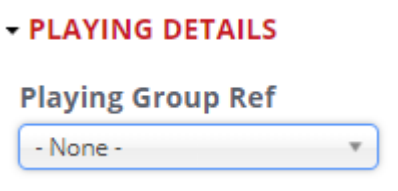

Actions

1. Create account or Sign in
2. Register (Create) a Player

| Procedure Step | Screenshot |
|---|--|
| Create Ipswich City Football Account | |
| 1. Go to the Club Website www.ipswichcityfootball.org.au/ | |
| 2. Click Register |  |
| 3. Enter Email 4. Confirm Email 5. Enter Password 6. Confirm Password |  |
| Enter Member Info 7. Enter Name 8. Enter Mobile Number 9. Enter Address |  |
| 10. Click Create new account |  |
| 11. You will receive a confirmation email. 12. Open the email and validate. | |

| Rev. no. | Doc No. | Doc Owner | Version Date | Doc Approver |
|----------|---------|-----------|--------------|--------------|
| 02 | HTG-000 | President | 10/01/2019 | Registrar |



| <p>Sign In</p> | | | | | | | | | | | | | | | | | | | |
|---|--|----------------|-----------|------|---|----------------|------|---|----------------|------|---|----------------|------|---|----------------|------|---|----------------|--|
| <p>13. Go to the Club Website www.ipswichcityfootball.org.au/</p> | | | | | | | | | | | | | | | | | | | |
| <p>14. Click Sign in 15. Enter Email 16. Enter Password 17. Click Log in</p> |  | | | | | | | | | | | | | | | | | | |
| <p>Register (Create a Player)</p> | | | | | | | | | | | | | | | | | | | |
| <p>18. Click My account</p> |  | | | | | | | | | | | | | | | | | | |
| <p>19. Check your member profile details on the left are correct.</p> | | | | | | | | | | | | | | | | | | | |
| <p>20. Click Add a player</p> |  | | | | | | | | | | | | | | | | | | |
| <p>Enter the Person (Player) Details 21. Enter First Name 22. Enter Last Name 23. Select Gender 24. Enter Date of Birth</p> |  | | | | | | | | | | | | | | | | | | |
| <p>25. Select the Age Group (Playing Group)</p> <table border="1" data-bbox="167 1424 644 1749"> <thead> <tr> <th>Year of Birth</th> <th>Under</th> <th>Age Group</th> </tr> </thead> <tbody> <tr> <td>2016</td> <td>3</td> <td>Calves (U3-U5)</td> </tr> <tr> <td>2015</td> <td>4</td> <td>Calves (U3-U5)</td> </tr> <tr> <td>2014</td> <td>5</td> <td>Calves (U3-U5)</td> </tr> <tr> <td>2013</td> <td>6</td> <td>Calves (U6-U7)</td> </tr> <tr> <td>2012</td> <td>7</td> <td>Calves (U6-U7)</td> </tr> </tbody> </table> | Year of Birth | Under | Age Group | 2016 | 3 | Calves (U3-U5) | 2015 | 4 | Calves (U3-U5) | 2014 | 5 | Calves (U3-U5) | 2013 | 6 | Calves (U6-U7) | 2012 | 7 | Calves (U6-U7) |  |
| Year of Birth | Under | Age Group | | | | | | | | | | | | | | | | | |
| 2016 | 3 | Calves (U3-U5) | | | | | | | | | | | | | | | | | |
| 2015 | 4 | Calves (U3-U5) | | | | | | | | | | | | | | | | | |
| 2014 | 5 | Calves (U3-U5) | | | | | | | | | | | | | | | | | |
| 2013 | 6 | Calves (U6-U7) | | | | | | | | | | | | | | | | | |
| 2012 | 7 | Calves (U6-U7) | | | | | | | | | | | | | | | | | |
| <p>26. Click Save</p> |  | | | | | | | | | | | | | | | | | | |
| <p>27. You will receive a confirmation email</p> | | | | | | | | | | | | | | | | | | | |
| <p>28. Please ensure you have read the relevant Football Program page on our website.</p> | <p>www.ipswichcityfootball.org.au/calves-u3-u5 www.ipswichcityfootball.org.au/calves-u6-u7</p> | | | | | | | | | | | | | | | | | | |

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| Rev. no. 02 | Doc No. HTG-000 | Doc Owner President | Version Date 10/01/2019 | Doc Approver Registrar |
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